Documents for company registration in UAE

List of documents and information required for company registration / incorporation in the UAE. This is the standard list. In some cases the list of required documents can be shorter or additional documents may be required as the final documents requested by company registrar depend on company activities and customer profile.

Documents and information required to register a company in the UAE

- Passport copy of shareholders - page with your photo and page with the latest UAE entry stamp (if visited UAE earlier). The remaining validity of the passport shall be at least 6 months at the time of entry into the UAE.
- The name of the legal entity, ideally 3 versions of the name
- Planned business activities of the company
- Email, phone number of the shareholder / shareholders
- Passport copy, Email, phone number of the director (if the shareholder and the director are not the same person). The remaining validity of the passport shall be at least 6 months at the time of entry into the UAE.
- Current residence address of the shareholder/shareholders
- Copy of the UAE resident visa and EID card of shareholder / shareholders (if available)
- If there is more than one shareholder: distribution of shares in the company, distribution of roles in the company: who is the General Manager, Director, Secretary (roles can be combined)

Documents and information required for opening a branch or subsidiary

- Incorporation documents of the parent company. In some cases legalization of documents may be required
- Resolution of shareholders on establishment of a branch or subsidiary company
- Description of the company's activities (for a subsidiary)
- Name of the legal entity, 3 options (for a subsidiary)
- From the manager of the company - passport copy, Email, phone number, current residence address, copy of the resident visa to the UAE and EID card (if available)

In case of any questions on the documents or company incorporation please feel free to contact us.